

Fund Request Guidelines

Funding Priorities:

Healthy Initiatives – nutrition, exercise, life habits, information/equipment/facility enhancement that promotes or increases health and wellness

Basic Needs – adequate food and/or shelter for students who are without

District Unity – opportunities for citizens of the district to participate and contribute to a common goal, a positive change, a celebration

Instructional Support for Students – increases student development of skills for:

- 21st century thinking (critical, creative, and innovative thinking)
- leadership and citizenship
- jobs of the future

Instructional Support for Teachers -- resources and/or training for teaching:

- 21st century thinking (critical, creative, and innovative thinking)
- leadership and citizenship
- jobs of the future

Funding Eligibility: School District Five students, employees, community members and organizations may apply.

Funding Parameters: Projects for student’s research will be funded up to \$500 and faculty/staff/community projects will be funded up to \$5000 and will not include capital item (furniture, equipment, construction).

Application Access: Applications are available on the Education Foundation website (district5foundatin.org) or by contacting Mary Kennerly at mkennerly001@sc.rr.com

Application Deadline:

Students may apply for research or leadership grants at any time during the school year.

The last school day of February in each year is the deadline for District Five employees and community members to apply.

Send to Mary Kennerly mkennerly001@sc.rr.com or to her attention for the Education Foundation in the School District Office of Information at 1020 Dutch Fork Road, Irmo, SC 29063.

Decision process: Each application will be evaluated using the 25 point scale below. Student applicants will be notified at the time of their application approval. All other applications will be reviewed and applicants will be notified by May 1 with funds being available by June 15. The Foundation will maintain the right to modify this process if the circumstances of an application warrant a change as decided by the Foundation board or the Allocations Committee. Awards must be spent within one year of the award date. If nothing has been spent within six months, an interim report may be requested by the Foundation.

Final report: Final Outcome and Expense report is due within 8 weeks of the final expenditure of the award .

Evaluation Scale for Faculty/Staff/Community Funding Requests	1	2	3	4	5
Clearly meets one of the Foundation goal priorities					
Clearly meets more than one of the Foundation goal priorities					
Timeline, budget, project descriptions are clear, comprehensive, realistic					
Funds will provide services for a maximum number of students/community members					
Outcomes are clear, relevant and realistic					
Evaluation Scale for Student Research Funding Requests	1	2	3	4	5
Clearly meets one of the Foundation goal priorities					
Clearly meets more than one of the Foundation goal priorities					
Timeline, budget, project descriptions are clear, comprehensive, realistic					
Project demonstrates innovative/inventive thinking or production					
Outcomes are clear, relevant and realistic					

DISTRICT *five*
FOUNDATION

Fund Application for Faculty/Staff/Community

Date:

Name(s) of Applicant(s):

School(s) to be served:

Department(s), Grade(s):

Contact information:

Phone number(s)

Email address(es)

Project/Program Title:

Foundation Goal Priority (ies):

_____ Healthy Initiatives

_____ Basic Needs

_____ District Unity

_____ Instructional Support for Students

_____ Instructional Support for Teachers

Project/Program Description –please attach (750 words max):

Also include: a timeline including expected start and completion dates
project/program expected outcomes or results
number of students, teachers, community members to be served/engaged
budget projections

Please discuss: has this project been implemented elsewhere in the district--if so, where
is this a first time project
is this a one-time or recurring project
do you have other sources of funding
are there other partners in the project
has the project been approved by a school administrator

Are you willing to give reference to the Foundation on any printed material or in any presentations concerning your project (signage, logo, podium time)? _____

In the rare event that the committee has a question about your project, can you be available by phone when the committee meets? _____

Total Funding Amount Requested (not to exceed \$5000):

If the total amount is not possible, can the project work with a lesser amount? _____

Signature of Applicant(s): _____

School District Five Education Foundation Student Research Grant Fund Application

Date:

Name(s) of Student Applicant(s):

Name of Teacher sponsor:

School:

Grade:

Course Title:

Student(s) contact information:

Phone number(s):

Email address:

Teacher contact information:

Phone number(s):

Email address:

Research Project Title:

Project Description (maximum 750 words)—attach to this application

include a timeline with expected start and completion dates

describe expected outcomes or results

budget expenditure projections

discuss: has this project been implemented elsewhere

do you have other sources of funding

are there other partners in the project

has the project been approved by administration/department chair

Total Funding Amount Requested (not to exceed \$500):

I agree to provide to the Education Foundation the final budget expenditure report, written comments about the value of this research grant to other students or the larger community, pictures of the project work-in-progress by July 1 of the project school year and to give credit to the Foundation in any written, spoken or media presentation about the research project.

Signature of Student Applicant(s): _____

Signature of Teacher Sponsor: _____

Signature of Student's parent(s)/guardian(s) _____

DISTRICT *five*
FOUNDATION

Outcome and Expense Report

Fund recipient (s):

Amount received:

Project outcomes description (attach if more space is needed):

List of Expenditures and Cost for each (attach if more space is needed):

Total Expenditure:

Submitted by _____ Date _____